



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101

WILLIAM T FUJIOKA
Chief Executive Officer

May 17, 2011

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**BOARD OF SUPERVISORS EXECUTIVE OFFICE:
KENNETH HAHN HALL OF ADMINISTRATION, ROOM B-79
APPROVE DATA CENTER RENOVATION AND RECONFIGURATION PROJECT
APPROVE APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NO. 87124
(FIRST DISTRICT) (3 VOTES)**

SUBJECT

Approval of these recommendations will allow the Board of Supervisors Executive Office to renovate and reconfigure the existing data center located in Room B-79 in the Kenneth Hahn Hall of Administration and approve an appropriation adjustment.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the Project to renovate and reconfigure the existing data center located in Room B-79 in the Kenneth Hahn Hall of Administration is exempt from the provisions in the California Environmental Quality Act for the reasons stated in this Board letter and in the Project record.
2. Approve Capital Project No. 87124 and total Project budget of \$565,000, including \$3,000 for the Civic Art fee, for the Board of Supervisors Executive Office, Data Center Renovation and Reconfiguration Project.

"To Enrich Lives Through Effective And Caring Service"

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Intra-County Correspondence Sent Electronically Only***

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

3. Approve the appropriation adjustment transferring \$565,000 from the Board of Supervisors Executive Office's Fiscal Year 2010-11 Operating Budget to the Capital Projects Budget to fund the Data Center Renovation and Reconfiguration Project, Capital Project No. 87124.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the Project exempt from the provisions of the California Environmental Quality Act (CEQA) and allow for the renovation and reconfiguration of the existing Board of Supervisors Data Center located in Room B-79 in the basement of the Kenneth Hahn Hall of Administration to address life safety issues and reliable power issues.

The Data Center provides for the information technology infrastructure and computing platforms that support the Board of Supervisors, the Executive Office for the Board, and Board appointed Commissions. In addition, it facilitates the public's access to information and interaction with the Board and supports the functions of the Board. This Data Center Project is also part of the Board of Supervisors Fiscal Year (FY) 2011-12 Business Automation Plan (BAP) listed under Project Profile: BOS Data Center (Operational Life-Safety).

The renovation does not expand the functions currently provided by the Data Center or its capacity, but does include the reconfiguration and re-sizing of the existing environmental infrastructure. Specifically, the Project scope includes the replacement of an old Computer Room Air Conditioning (CRAC) unit to mitigate life safety issues associated with water leaks in an area where high voltage is in use with two redundant units to provide reliability and easier maintenance; the replacement of uninterruptible power supply (UPS) units that pose a high voltage fire hazard; and the removal of current overhead water sprinklers as primary fire suppression system to be replaced with a gas fire retardant system. The Project will also include separation of an employee work area from the CRAC and UPS high voltage systems with new and upgraded fire rated walls.

Specification drawings and scope of work have been prepared by the Department of Public Works (DPW) for the removal and replacement/upgrade of hazardous HVAC systems, UPS systems, fire suppression system, necessary electrical upgrades, new and upgraded fire rated walls, painting, and other appurtenant site improvements, such as additional power outlets and observation windows. The renovation and upgrade activities will be managed by the Board of Supervisors Executive Office (Department) Building Management Division and Information Resource Division, and the Internal Services Department (ISD). The proposed renovation Project is anticipated to be completed in December 2011 (see the Project Schedule in Attachment A).

Green Building/Sustainable Design

The Project will incorporate the use of recycled or reused materials to the extent feasible, more energy efficient fixtures and equipment, variable controlled systems based on demand, and latest technology in efficient design. In addition, the current Information Technology (IT) operations will have an environment with a capacity for higher powered electrically efficient platforms needed to support high density computing used to support today's higher powered software applications.

Implementation of Strategic Plan Goals

Approval of this Project is consistent with the County Strategic Plan Goal of Operational Effectiveness (Goal 1). As indicated above, it will enhance Service Excellence and Organizational Effectiveness by providing members of the public with greater access to information will significantly improve the level of service through quality, timely, and cost-efficient services. In addition, it will improve the efficiency of current IT operations by using modern high efficiency cooling and power conditioning equipment.

FISCAL IMPACT/FINANCING

The estimated total Project cost is \$565,000, which includes the design, construction, equipment, and Civic Art fee. Funding for this Project is available in the Board of Supervisors Executive Office's FY 2010-11 Adopted Budget.

The attached appropriation adjustment will transfer \$565,000 in one-time net County cost savings in the Board of Supervisors Executive Office Services and Supplies Budget to the FY 2010-11 Capital Projects Budget, under Capital Project No. 87124. In addition, this Project is subject to the County's Civic Art Policy, which requires the transfer of 1 percent of base construction and design costs, or \$3,000 to the Civic Art Fund.

Your Board's approval of the attached appropriation adjustment will authorize the transfer of \$565,000 from the Board of Supervisors Executive Office operating budget to Capital Project No. 87124 to provide sufficient appropriation to fund the Board of Supervisors Executive Office Data Center Renovation and Reconfiguration Project. A Project budget summary is included in Attachment A.

Operating Budget Impact

Based on the Project scope of work, the Department does not anticipate any significant increases in ongoing costs to operate and maintain the improvements.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

According to the County's Civic Art Policy guidelines, a contribution to the Civic Art Fund of 1 percent of the Project's base construction costs or \$3,000 is required. The amount of the Civic Art fee is included in the Project Budget Summary (Attachment A).

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from CEQA. The Project to remove and replace/upgrade hazardous CRAC systems, UPS systems, fire suppression system, perform necessary electrical upgrades, installation of new upgraded fire rated walls, painting, and other appurtenant site improvements is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Section 15301(a) of the State CEQA Guidelines and Class 1(d)(h) and (i) of the County's Environmental C Document Reporting Procedures and Guidelines, appendix G, as well as Section 15302 of the State CEQA Guidelines and Class 2 (a) of the County Guidelines. The proposed Project involves negligible or no expansion of current use and any components replaced will continue to have the same purpose and capacity as the original components.

Upon your Board's approval of the Project, ISD will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with Section 15062 of the State CEQA Guidelines.

CONTRACTING PROCESS

Not applicable.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The approval of this request will not result in any impact on other current services or projects.

The Honorable Board of Supervisors
May 17, 2011
Page 5

CONCLUSION

Upon approval of the recommendations, please return one adopted copy of the Board letter to the Chief Executive Office, Capital Projects Division.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RLR:DJT
SW:RB:mc

Attachments

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Internal Services
Public Works

U:boardletters/word/capitalprojects/5-17-2011boardletterdatacenter

**BOARD OF SUPERVISORS EXECUTIVE OFFICE:
KENNETH HAHN HALL OF ADMINISTRATION – ROOM B-79
APPROVE DATA CENTER RENOVATION AND RECONFIGURATION PROJECT
CAPITAL PROJECT NO. 87124
(ALL DISTRICTS) (3 VOTES)**

I. PROJECT SCHEDULE

| Project Activity | Scheduled Completion Date |
|--|--|
| Project Needs Assessment | January 2009 |
| Project Feasibility | January 2009 |
| Project Program Validation | July 2010 |
| Design | November 2010 |
| Construction Contract Award | May 2011 |
| Construction Field Acceptance Final Acceptance | November 2011 December 2011 |

II. PROJECT BUDGET SUMMARY

| Project Activity | Proposed Budget |
|--|------------------|
| Land Acquisition | \$ 0 |
| Construction | |
| Low Bid Construction Contract | \$ 0 |
| Job Order Contract | 0 |
| Change Orders | 0 |
| Departmental Crafts | 0 |
| Youth Employment | 0 |
| Construction Consultants | 0 |
| Equipment | 185,000 |
| Telecomm Equip – Affixed to Building | 0 |
| Civic Arts* | 3,000 |
| Subtotal | \$ 0 |
| Programming/Development | \$ 0 |
| Plans and Specifications* | \$ 0 |
| Consultant Services | |
| Site Planning | \$ 0 |
| Hazardous Materials | 0 |
| Geotech/Soils Report and Soils Testing | 0 |
| Material Testing | 0 |
| Cost Estimating | 0 |
| Topographic Surveys | 0 |
| Construction Management | 0 |
| Construction Administration | 0 |
| Environmental | 0 |
| Move Management | 0 |
| Equipment Planning | 0 |
| Legal | 0 |
| Construction/Change Order | 0 |
| Other: | 0 |
| Subtotal | \$ 0 |
| Miscellaneous Expenditures | \$ 0 |
| Jurisdictional Review/Plan Check/Permit | \$ 0 |
| County Services | |
| Code Compliance Inspection | \$ 0 |
| Quality Control Inspection | 0 |
| Design Review | 58,000 |
| Design Services | 0 |
| Contract Administration | 0 |
| Project Management | 0 |
| Project Management Support Services | 0 |
| ISD Job Order Contract Management | 0 |
| DPW Job Order Contract Management | 0 |
| ISD ITS Communications | 0 |
| Project Security | 0 |
| Project Technical Support | 0 |
| Office of Affirmative Action | 0 |
| County Counsel | 0 |
| Other: ISD Alterations and Improvements Division | 319,000 |
| Sheriff Job Order Contract Management | 0 |
| Subtotal | \$ 58,000 |
| TOTAL | \$565,000 |

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BOARD OF
SUPERVISORS
OFFICIAL COPY

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
DEPARTMENT OF BOARD OF SUPERVISORS

DEPT'S. NO. 061

May 10, 2011

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2010-11

3 - VOTES

SOURCES

Board of Supervisors
A01 - BS - 10010 - 2000
Services and Supplies - \$565,000
Decrease Appropriation

USES

CP - Data Center Renovation and Reconfiguration Project
A01 - CP - 6014 - 65060 - 87124
Fixed Assets-Building and Improvements - \$565,000
Increase Appropriation

SOURCES TOTAL: \$ 565,000

USES TOTAL: \$ 565,000

JUSTIFICATION

Reflects a transfer of appropriation from the Board of Supervisors to Capital Projects to fund the Data Center Renovation and Reconfiguration Project.


AUTHORIZED SIGNATURE Hanna Cheru

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR --

☐ ACTION

☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY 

B.A. NO. 184

April 27 20 11

☒ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY 

May 4 20 11

SEND 6 COPIES TO THE AUDITOR-CONTROLLER